girl scouts
of ohio's heartland

Girl Scouts of Ohio's Heartland
President's Award Checklist

The purpose of the President's Award is to recognize the efforts of a service unit toward supporting the council during a membership year. (Oct. 1-Sept 30)

Service Unit _____ Service Unit Contact _____

Contact Information _____

Service Team	Product Program
☐ Team positions were filled ☐ Team met more than four times per year ☐ Team kept a great communication plan that included multiple ways of keeping volunteers informed. ☐ Tried something new this year for the volunteers ☐ Finances kept by the treasurer and presented monthly. ☐ Service Unit Finance Report completed by the spring and fall deadline.	☐ As a service unit increased packages sold in the fall product program. ☐ As a service unit increased packages sold in the cookie product program.
Membership Growth	**Service Unit Programs**
☐ _____ % troops participated in Early Bird Renewal ☐ _____% troops participated in On-Time Renewal ☐ _____increase in adult volunteers ☐ _____increase in girl members ☐ At least _____% volunteer retention ☐ At least _____% girl retention ☐ Volunteers in the service unit assisted in membership engagement activities. ☐ Service unit did at least five things in the community to extend membership and increase visibility. ☐ Volunteers in the service unit earned at least 1% One Hearts or a minimum of four for the service unit.	☐ Held more than ___ service unit events to engage troops in working together. ☐ ___% troops have a year plan in the Volunteer Toolkit. ☐ Programs and events reflected the diversity of the population served in the area.
Above and Beyond	
List extraordinary things the service unit did to achieve the goals outside of the items above:	

Provide any additional documentation in the support of this nomination:

Worksheet for Service Teams

Requirement	Questions to Ask
Team positions were filled	• Did the structure of the team support the area and the girls and volunteers in that area with enough people to make that happen? • Was the team filled with enough members to fill the team?
The service team met more than four times per year	• Did the team meet separately or together with the other members of the service unit to provide support to the troops and recruit new members?
The team kept a great communication plan that included multiple ways of keeping volunteers informed.	• What are the different vehicles that the team uses to communicate? • Facebook? Shutterfly? Email? • Does the team evaluate the plan periodically to make sure it meets the needs of all the members?
The team tried something new this year	• What kind of event or program did the team provide to keep things fresh and exciting?
Finances are kept by the treasurer and presented monthly to the team	• Were both finance reports turned in on time and needed no extra auditing? • Did the treasurer keep the rest of the members informed of the financial status of the service unit?
As a service unit increased packages sold in the fall product program	• Did the service unit increase the packages sold?
As a service unit increased packages sold in the cookie product program	• Did the service unit increase the packages sold?
% troops participated in early bird renewal	• Set a goal. It should be more than the previous year and equal to what will make the council goal
% troops participated in on time renewal	• Set a goal. It should be more than the previous year and equal to what will make the council goal.
# increase in adult volunteers	• This goal is based on what the MM's % of the council goal
# increase in girl members	• This goal is based on what the MM's% of the council goal.
At least % of volunteer retention	• This goal is based on what the MM's % of the council goal.
At least % of girl retention	• This goal is based on what the MM's % of the council goal.
Volunteers in the service unit assisted in membership activities	• MM can set a goal of how many engagement activities or just a yes or no.

Service unit did at least five things in the community to extend membership and increase visibility on the community	• List the 5 things the service unit did.
Volunteers in the service unit earned at least 1% One Hearts (or a minimum of 4)	• Documented by Kris
Held more than __ service unit events to engage troops in working together	• Set a goal of how many events. This will vary by the SU
% of troops having a year plan in the VTK	• This is based on the overall goal. Data comes from GSUSA
Programs and events reflect the diversity of the population	• List the programs and how they meet this goal
List extraordinary things the SU did	• What did they do? • Did they double in membership? • Did they engage girls in a school that hadn't had a troop in years? • Did they start a new service project or program? • What other things did they do?

Submitted by:

_____

Service Unit Representative's Signature   Date

_____

Membership Manager's Signature   Date