



# AUTHORIZATION AGREEMENT FOR AUTOMATED CLEARING HOUSE TRANSACTIONS (ACH)

I (we) hereby authorize Girl Scouts of Ohio's Heartland, hereinafter called GSOH, to initiate debit entries and to initiate, if necessary, credit entries and adjustments for any debit entries in error to my (our) account indicated below and the depository named below, hereinafter called DEPOSITORY, to debit and/or credit the same to such account.

**PLEASE ATTACHED COPY OF VOIDED CHECK HERE**  
*If you have a debit card only and no checks, please attached a letter  
 from your bank indicating the routing and account number.*

DEPOSITORY (BANK) NAME \_\_\_\_\_ BRANCH \_\_\_\_\_  
 CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_  
 ABA ROUTING NO. \_\_\_\_\_ ACCOUNT NO. \_\_\_\_\_

This authority is to remain in full force and effect until GSOH has received written notification from me (or either of us) of its termination in such time and in such manner as to afford GSOH and DEPOSITORY a reasonable opportunity to act on it.

I (we) understand that it is my (our) responsibility to notify GSOH if funds will not be available on the specified date, and that if we do not notify GSOH, it may result in fees being assessed to my (our) account due to insufficient funds.

TROOP \_\_\_\_\_ SERVICE UNIT \_\_\_\_\_ DATE \_\_\_\_\_  
 SIGNATURE \_\_\_\_\_ SIGNATURE \_\_\_\_\_  
*Troop Leadership Volunteer Secondary signer, Volunteer*  
 PRINTED NAME \_\_\_\_\_ PRINTED NAME \_\_\_\_\_

**PLEASE MAIL FORM AND REQUESTED DOCUMENTS TO:**  
 Girl Scouts of Ohio's Heartland  
 Finance Department  
 1700 Watermark Drive  
 Columbus, OH 43215

**PLEASE NOTE**  
 Girl Scouts of Ohio's Heartland, Inc.  
 conducts random reviews of troop  
 and service unit bank accounts.

**OR EMAIL:**  
 finance@gsoh.org