

JOB DESCRIPTION

TITLE:	Girl Experience Director, Outdoor/STEM Programs
REPORTS TO:	Chief Operating Officer
POSITION SUMMARY:	Develops and manages girl-relevant program experiences
VALUES:	Passion for mission; positive attitude; strong work ethic; adaptable in changing environments.
SKILLS:	Self directed, organized, and able to handle multiple priorities; ability to design and develop program curriculum; strong communication and customer-oriented focus; ability to relate well to diverse customers; proficiency in Microsoft Office; strong time management skills.
ACCOUNTABILITIES:	<p>Manage and evaluate Council program initiatives according to the Girl Scout Leadership Experience model and girl trends in conjunction with the Council's strategic priorities.</p> <p>Increase Girl Scout visibility in the community by working collaboratively with internal staff, local organizations, and agencies to enhance and strengthen Girl Scout program partnerships.</p> <p>Contribute to Council-wide and GSUSA initiatives and maintain confidentiality when required.</p> <p>Ensure that GSUSA, ACA, federal, state, and local laws and standards pertaining to outdoor program facilities and personnel are met.</p> <p>Develop and manage related budgets, including ongoing reporting, monitoring, and statistical analysis of program participation, revenue, and expense.</p> <p>In consultation with other staff and departments, deliver program evaluations, contribute content to grant proposals, and provide marketing information for assigned program initiatives.</p> <p>Manage program staff and volunteers to deliver Girl Scout programs. Provide training and program collaboration of the Girl Scout Leadership Experience Model to service units and membership at large.</p> <p>Hire, train, supervise staff; collaborate with Properties team members to manage site property.</p> <p>Actively support the Council's commitment to diversity.</p> <p>Other duties as assigned.</p>
REQUIREMENTS:	<p>Bachelor's degree or equivalent experience. Minimum of 3 to 5 years' experience in managing people, program design, and curriculum development.</p> <p>Previous experience in event management, education, and/or marketing. Experience with youth programming in STEM and outdoor settings is preferred.</p> <p>Background check required. Personal vehicle, valid driver's license, and current insurance. Manage a flexible work schedule that includes evenings and weekends.</p>
JOB CLASSIFICATION:	Exempt

The Girl Scouts of Ohio's Heartland Council, Inc. is an equal opportunity/affirmative action employer. The Council will employ qualified individuals to fill job vacancies on the basis of their experience, ability and aptitude.