

Extended Trip Application- Part 1

(Level 4 or 5 Intent to Travel Notification)

- **Level 4: Three or more nights or travel out of the state of Ohio**
- **Level 5: International travel, including cruises**
 - **IMPORTANT: If traveling internationally, please note that it can take at least 10-13 weeks from the time you submit an application to the time you receive your passport. Please plan accordingly.**

Troop Information

Adult in Charge			
Address		Phone	Home
City	Zip		Work
Email			Cell
Troop #		Service Unit Name	
Grade Level	<input type="checkbox"/> D <input type="checkbox"/> B <input type="checkbox"/> J <input type="checkbox"/> C <input type="checkbox"/> S <input type="checkbox"/> A	Total # Girls	Total # Adults

Activity Information

Start Date	Start Time	End Date	End Time
Trip Location			
What is the purpose or goal of the trip?			
What will girls learn or discover during the trip?			
How will this trip help girls earn a badge or an award?			
How did the girls choose this location?			
Do you have a signed Activity Permission Slip for each girl participant?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have an updated health form for each girl and adult participant?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the trip meet all council procedures for Girl Scout trips, as well as recommended ratios of girls to adults and Safety Activity Checkpoints?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

Trip Progression *(briefly describe previous trip experience of this troop/group)*

(Level 2) Day Trips
(Level 3) Overnight Activities
(Level 4) Extended Overnights

Destinations/Resident Camp
(Level 5) International Experiences

Transportation Information *(briefly describe transportation plans)*

--

Budget Information *(Estimates)*

Transportation \$	Lodging \$	Food \$	Activities \$
Total Estimated Cost Per Girl \$		Total Estimated Cost Per Adult \$	
How and when will the money be earned?			

Adult Certifications

Is an adult certified in First Aid/CPR participating in the trip?	Name	Certification Date
If camping, is a certified Troop Camp adult participating in the trip?	Name	Certification Date
Did an adult complete the troop travel training?	Name	Certification Date
If participating in any of the following activities, who will be the certified activity leader?		
Swimming (Lifeguard)	Name	Certification Date
Small Craft Safety & Boating/Rafting	Name	Certification Date
Basic Water Rescue	Name	Certification Date
Archery	Name	Certification Date
Horseback Riding	Name	Certification Date
Zip Lining	Name	Certification Date
Other:	Name	Certification Date

Roster Information

GIRL NAME	AGE	GUARDIAN NAME	GUARDIAN PHONE #	Permission Slip?	Health History Form?

ADULT NAME	EMERGENCY CONTACT NAME	EMERGENCY PHONE #

If you need more space, submit an additional typed page that contains the above information.

Keep one copy for your records and send one copy to the GSOH travel team at travel@gsoh.org.

For Level 4, the application must be submitted at least six (6) months before your trip.

For Level 5 trips, the application must be submitted at least one (1) year before your trip.